



# DESTROYING CUI



Authorized holders may destroy CUI when the agency no longer needs the information; and Records disposition schedules published or approved by NARA allow

Unreadable

Indecipherable

Irrecoverable

CUI STORED FOR DESTRUCTION GETS SECURED AND TRACKED

**NIST-SP-800-88**  
**GUIDELINES FOR MEDIA SANITIZATION**

**CUI NOTICE 2019-03**  
**DESTROYING CUI IN PAPER FORM**

Contractors fall in Scope  
Need Shared Matrix

## Electronic

Clear: overwrite data, ATA commands, or factory resets

Degaussing-Used for Purging Magnetic Tape Hard Drives

Cryptographic Erase-Destroying the key leaving data encrypted

Destroy: Shred, Disintegrate, Pulverize, or Incinerate by burning the device in a licensed incinerator.

## Hard Copy

Burning, cross-cut shredding, wet-pulping, melting, mutilation, chemical decomposition or pulverizing. (32 CFR 2001.47)

- cross-cut shredders t 1 mm x 5 mm (0.04 in. x 0.2 in.) particles
- Pulverize devices with 3/32 inch screen
- Shred then recycle into paper

CLEAR

PURGE

DESTROY